

Students

E 5145.6 (a)

PARENTAL NOTIFICATION

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. Annually			
Beginning of each school year product, active ingredients, Internet access	17612 48980.3	AR 3514.2	Use of pesticide addr
Beginning of each school year destructive animals	32255-32255.6 48980	BP 5145.8 AR 5145.8	Right to refrain from harmful use c
Annually Accountability	35256	BP 0510 AR 0510	School Report Card provic
Beginning of each school year rules	35291 48980	BP 5144 AR 5144.1	District and site discip
Beginning of each school year	48900.1 48980	BP 5144.1 AR 5144.1	Required parental attendan
Beginning of each school year if high school open campus	44808.5 48980	BP 5112.5	Open campus
Beginning of each school year if Board has adopted resolution allowing such absence	46014 48980	BP 5113 AR 5113	Absence for religi purposes
Beginning of each school year	48205 48980	BP 5113 AR 5113	Absence for justifi personal reasons
Beginning of each school year to excused work or test	48205 48980	AR 6154	Grade/credit cannot be reduce abset has t

completed

Beginning of each school year	48206.3	48207 48208	48980	AR 6183	Availability of hc hospital instruction f stud disal
with temporary					

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PARENTAL NOTIFICATION (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject	
I. Annually				
Beginning of each school year	48216	48980	BP 5141.31 AP 5141.31	Immunizations
Beginning of each school year and available attendance options	48980		AR 5116.1	All statutory attend optic local
Beginning of each school year ment-based school options	48980		AR 5111.12	Availability of em atten
Beginning of each school year related to students	48980	231.5	AR 5145.7	Sexual harassment policy
Beginning of each school year cover costs of placement	48980	52244	AR 6141.5	Availability of sta funds advai exan
Beginning of each school year	48980		BP 6111	Schedule of mini days
Beginning of each school year for districts connected to the internet	48980 51870.5		AR 6163.4	Policy on student access to the Int
Beginning of each school year	49063	49068	BP 5125	Student records; Inspect

persons	49069 20 USC 1232g	AR 5125	and review, access, location
			responsible location of log, access criteria, cost of copies, amendmen requests, criteria to determine schc official legitimate educational inter
Beginning of each school year records	49063 49070	AR 5125 AR 5125.3	Challenge, review and expungi
Beginning of each school year	49063 49073	AR 5125.1	Release of direct informa
Beginning of each school year	49063 49091.14	AR 5020 AR 5125	Availability of course prospectus

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PARENTAL NOTIFICATION (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. Annually			
Beginning of each school year medication	49423 49480 48980	AR 5141.21 AR 5141.31	Administration of prescribe
Beginning of each school year examination	49451 48980	BP 5141.3	Refusal to consen physic
Beginning of each school year	49472 48980	BP 5143	Availability of insura
Beginning of each school year	49510-49520 48980	BP 3553	Free and reduced pi meals
Beginning of each school year to religious	51240 48980	BP 6141.2 AR 6141.1 BP 6142.8	Excuse from healt educatio belief
Beginning of each school year	51550 48980	AR 6142.1	Sex education
Annually and at each IEP meeting	56301	BP 6164.4	Rights of all pa related special education identification, rei assessment, instructional planning implementation and review, and

			procedures for initiating a referral f assessment
Beginning of each school year	58501	BP 6181	Alternative schoo
Beginning of each school year	20 USC 1681- 1688 BP 0410		Nondiscrimination on basis
sex, disability,	42 USC 2000d-2000d-7		ethnicity
lack of	34 CFR 106.9		English
skills			
Annually complaint	5 CCR 4622	AR 1312.3	Uniform Procedures and available Appeals and civil law remedies; identity of coordinators
Annually to parent, teacher and employee organizations; management plan in absence of organization to asbestos-containing individuals school buildings	40 CFR 763.93	AR 3514	Availability of complete, updated for material

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PARENTAL NOTIFICATION (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. Annually			
Beginning of each school year activities re: health	Section 1061 P.L. 107-110	BP 5141.3* AR 5141.3* BP 5145.1* BP 6162.8 AR 6162.8*	Notice of privacy pol and date: survey examination, or collection of personal information for marketing
For districts receiving Title I funds, beginning of each school year child's teacher and paraprofessional	Section 1111 P.L. 107-110	AR 4112* AR 4112.2* AR 4222	Right to request information re: professional qualificati of th

II. At Specific Times During the Student's Academic Career

At least once before counseling in grades 7 through 12	40 221.5 48980	BP 6164.2	Course selection a career counsel
At the beginning of school year if student had been placed in opportunity structured English immersion program waiver	310 5 CCR 11309	AR 6174	Placement of child in program and to apply for p exceptic
Before high school student attends specialized secondary meet program on a university campus	17288	None	Univ buildings may Education Cod requirements for structural safety
Before presenting a course using live or dead animals or animals destructive use parts	32255-32255.6	BP 5145.8	Right to refrain from harmful or of anir
When child first enrolls in a program public school, if the school offers a fingerprinting program	32390	BP 5145.1	Fingerprinting
Upon registration, if K-6 students have not previously been transported conduct, school bus light zones, walking to stops	39831.5	AR 3543	School bus safety rules and informatio stops, rule: red i dang and i

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PARENTAL NOTIFICATION (continued)

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When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
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II. At Specific Times During the Student's Academic Career

Beginning of each school year in grades 7-12	46010.1	BP 5113	Absence for confit medical
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services				
Before early entry to kindergarten, if offered early	48000		AR 5111	Effects, advantages and disadvantages of early entry
Upon admission to school	48216	49403 AR 5141.31		Immunizations
		Health and Safety Code 120365, 120370 & 120375		
Before assigning student to opportunity school/class/program	48637.1		BP 6182 AR 6182	Assignment to an opportunity school/class program
Beginning each school in grades 9-12 and when high school students transfer into the district exam, requirements for passing, consequences of not and that passing	48980	60850 AR 6146.1	6162.52	Requirement to pass the high school exam including: date of pass is a condition of graduation
Beginning of each school year or before receiving instruction on AIDS, family life human sexually transmitted diseases	51201.5 51555		AR 6142.1 6142.2	Explanation of the right to request special Education C
Prior to child participation in child abuse prevention program	51550	Welfare & Institutions Code 18976.5	BP 5141.41	Child abuse prevention programs
At least 15 days before Instruction starts	51820		AR 6142.1	Venereal disease instruction
Upon assessment and reassessment of English proficiency and enrollment in program of education for English language learners	52164.1 52173	52164.3 AR 6174		Program of education for English language learners
Within 20 days of receiving results of individual score standardized achievement tests	60641		AR 6162.5	Results of tests for purpose, and intended use
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PARENTAL NOTIFICATION (continued)

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When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
II. At Specific Times During the Student's Academic Career			
When child is enrolled in kindergarten	Health & Safety Code 124085 & 124100	BP 5141.32	Health screening examination
Prior student participation in gifted and talented program	5 CCR 3831	AR 6172	Gifted and talented student progra
Within 30 calendar days of receipt of results provided	5 CCR 11523	AR 6146.2	Notice of proficier examinatic under Edu 48412
For districts receiving Title I funds, not later than 30 days after beginning of school year, methods, how to parents of English learners child's and teaches exit requirements, choose another	Section 1112 P.L. AR 6174	Reasons for placement,	level of profic instructional program meets stren Engl right prog
<u>III. When Special Circumstances Occur</u>			
Upon receipt of a complaint alleging discrimination complaints	262.3	AR 1312.3	Civil law remedi available to
At least 72 hours before use pesticide of pesticide product not included	17612	AR 3514.2	Intended use of product
If school has lost its WASC potential accreditation status	35178.4	BP 6190	Loss of status, consequence
At least six months before implementing a schoolwide schoolwide uniform policy	35183	AR 5132	Dress Code policy requiring uniform
Before implementing a continuous school program	37616	BP 6117	Continuous s program
When interdistrict transfer is	46601	BP 5117	Appeal process

requested and not approved
within 30 days

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PARENTAL NOTIFICATION (continued)

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When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
<u>III. When Special Circumstances Occur</u>			
When student identified as being at risk of retention	48070.5	AR 5123	Student at risk of retention
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When Board denies transfer into district based on parent employment	48204	AR 5111.12	Denial of admissic rationale
-			
When excluding a student from attendance	48213	AR 5112.2	Reasons for exclu parental_rig
When a student is classified a truant	48360.5	AR 5113	Parental obligation
When a truant is referred to a SARB or probation department department and referral	48263	AR 5113	Name and address of SARB or probation Reas
Prior to involuntary transfer to continuation school involuntary transfer continuation school	48432.5	AR 6184	Right to require a meeting prior to to
When teacher requires parental attendance	48900.1	AR 5144.1	Parent/guardian attter pursuant
Prior to withholding grades, property diplomas or transcripts	48904	AR 5125.2	Damaged school
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When withholding grades, continue diplomas or transcripts from diplomas transferring student	48904.3	AR 5125.2	Next school will withholding g or transcrip
When student is released to peace peace officer	48906	BP 5145.11	Release of studen officer
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At time of suspension	48911	BP 5144.1 AR 5144.1	Notice of susp
When original period of suspension is extended	48911	AR 5144.1	Extension of
Before holding a closed session re: suspension	48912	AR 5144.1	Intent to hold a session re:

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PARENTAL NOTIFICATION (continued)

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When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur			
When student expelled from another district for certain acts seek admission	48915.1	48918 AR 5119	Hearing re: possible danger presented by student
When readmission is denied	48916	AR 5144.1	Reasons for denial
When expulsion occurs	48916	AR 5144.1	Description of process
10 calendar days before expulsion hearing	48918	AR 5144.1	Notice of expulsion hearing
When expulsion or suspension to of expulsion occurs board;	48918	AR 5144.1	Decision to expel; appeal to cc
to inform new status			oblig distr
One month before the scheduled are minimum day after the	48980	BP 6111	When minimum d schedul begi

of the school

year

When parents request guidelines for filing complaint of child abuse at a school site local child agencies	48987	BP 1312.1	Guidelines for filing complaint of a school site prote
When student in danger in failing failing a course	49067	AR 5121	Student in danger course
When student transfers from another district or private and to school content	49068	AR 5125	Right to receive copy of student's record challen
Within 24 hours of release of information to a judge or judge or probation officer for a truancy program or for evidence at a petition	49076	AR 5125	Release of student record information probation c cond med prese truan

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PARENTAL NOTIFICATION (continued)

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When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur			
Before release of information pursuant to court order <u>or</u> order subpoena	49077	AR 5125	Release of information pursuant to cc or subpo
Before student serves on safety patrol	49302	AR 5142.2	Parental consent
When injurious object is taken	49332	AR 5131.7	Weapons and dan

from student				objects
When screening results in suspicion that student has scoliosis	49452.5		BP 5141.3	Scoliosis screenin
When test results in discovery of visual or hearing defects	49456		BP 5141.3	Vision or hearing test
When a district with junior/high schools does not provide medical/hospital services for injured athletic students	49471		AR 5143	Unavailability of services
Before guest speaker or assembly on AIDS prevention, family life, to human sexuality, sexually transmitted diseases	51201.5 51555	51554 AR 6142.1	AR 6142.2	Date of instruction, name or organization, 1 request spec Code sectio
Before any test questioning personal beliefs	51513		BP 5145.1	Permission for te questionir
When migrant education council program is established	54444.2		BP 6175 AR 6175	Parent advisory membership composition
When child participates in licensed child care and development program		Health & Safety Code 1596.857	AR 5148	Parent right to enter facility
When sharing student immunization information with use an immunization system information; right to right to refuse to		Health & Safety Code 120440	AR 5125	The name and address of the agency; acce of the exam share

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PARENTAL NOTIFICATION (continued)

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When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
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III. When Special Circumstances Occur

When hearing is requested by	Penal Code	AR 3515.2	Notice of hearing
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person asked to leave school premises	627.5		
When providing written decision in response to a complaint re: discrimination, special education, or noncompliance with laws regulating educational program	5 CCR 4631	AR 1312.3	Appeal rights and procedures
When child participates in licensed child care and development program	5 CCR 18066	AR 5148	Policies re: unexc absences
When student transfers out-of-state and records are disclosed without consent pursuant to 34-CFR 99.30	34 CFR 99.34	AR 5125	Right to review records
For districts receiving Title I funds, when a child has been taught for four or more consecutive weeks by a teacher who is not "highly qualified"	Section 1111 P.L. 107-110	AR 4112.2	Timely notice to parent of child's assignment
When school identified for failure to program improvement or students corrective action, within 30 days of failure to make annual yearly progress	Section 1112 P.L. 107-110	AR 0520.2	Notice parents of ELI
When school identified for of identification, program improvement or will be corrective action parents can involved, transfer availability of supplemental services	Section 1116 P.L. 707-110	AR 0520.2 AR 5116.1	Explan: reasons, how pr addressed, beco optic
For districts with schools that supplemental have been identified for identity program improvement or description of corrective action, annually qualifications, effectiveness of providers	Section 1116 P.L. 107-110	AR 0520.2	Availability of educational ser of providers services,

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PARENTAL NOTIFICATION (continued)

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When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur			
For schools receiving Title I funds, upon development of parent involvement policy	Section 1118 P.L. 107-110	AR 6171	Notice of policy
For districts with secondary students receiving Title I not funds name, address, number of student to recruiters without consent	Section 9528 P.L. 107-110	AR 5125.1	Notice that parents request that dis release phor milit prior
IV. Special Education Notices			
Within 15 days of referral for plan assessment for special parental rights education programs	56321	AR 6164.4	Proposed assessn and related
Upon completion of scheduled administration of assessment	56329 34 CFR 300.502	AR 6164.4	IEP meeting and determination meet
If parent disagrees with independent assessment	56329 34 CFR 300 502	AR 6164.4	Right to obtain educational
24 hours before IEP when intending to tape record	56341	AR 6159	Intention to tape record IEP meeting
When parent orally requests review of IEP	56343.5	AR 6159	Need for written request
Prior to participation in special education participation necessary	56346	AR 6159	Notice of IEP meetings, why
Before functional behavioral assessment begins	5 CCR 3052	AR 6159.4	Notification and c

Before modification of modification, behavioral intervention plan modification	5 CCR 3052	AR 6159.4	Need for right to questi
Within one school day of intervention emergency intervention or serious property damage	5 CCR 3052	AR 6159.4	Emergency

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PARENTAL NOTIFICATION (continued)

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When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
IV. Special Education Notices			
Whenever there is a proposal or refusal to initiate or change the identification, evaluation or placement	20 USC 1415 (c) 34 CFR 300.503	AR 6159.1	Prior written notice
Initial referral for evaluation	20 USC 1415 (d)	AR 6159.1	Procedural safeguar notic
Notification of IEP meeting	20 USC 1415 (d)	AR 6159.1	Procedural safegua notic
Reevaluation of student	20 USC 1415 (d)	AR 6159.1	Procedural safeguar notic
Registration of complaint	20 USC 1415 (d)	AR 6159.1	Procedural safegua notic
Suspension for more than 10 days or disciplinary action taken for dangerous behavior	20 USC 1415 (k) 34 CFR 300.523	AR 5144.2	Decision
Change of placement for more than 10 days	20 USC 1415 (k) 34 CFR 300.523	AR 5144.2	Decision
Early enough to ensure opportunity for parent to attend IEP meeting other with knowledge, statements if	34 CFR 300.345	AR 6159	Time, purpose, location, who in attent participati speci trans appr

Upon requesting a due
process hearing
description of

proposed

34 CFR 300.507

AR 6159.1

Child's name, add
school,

prob

resol

Exhibit

adopted:

February 3, 1998

reviewed:

July 15, 2003

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California